## **CHECKING OUT**

If you would like to check your balance and settle your account, you may now do so at any time. Click on the "View" from the work menu on the left-hand side of the screen. Then select "Account Billing" from here you will be able to view your account statements and your invoice history.

A credit card payment can be made from this screen by clicking "Pay Invoice". Registry work will not be printed and mailed until paid. Members may mail a check; registrations will be printed once payment is received.

