REQUEST A DUPLICATE CERTIFICATE
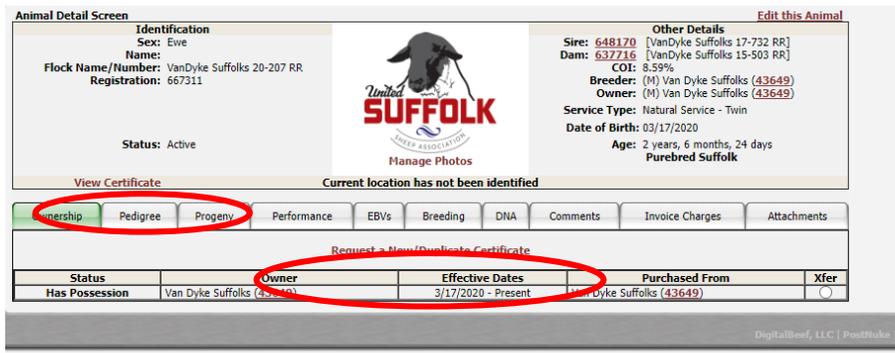
Members can print a duplicate registrations paper themselves or request a duplicate.
1) Click "view certificate", the registration will populate in a new pdf viewer screen, the certificate can be printed.
2) A duplicate paper can be requested by clicking "request a new/duplicate certificate", the member will automatically be billed for a duplicate certificate.


CORRECTIONS/STATUS UPDATES

Members are limited to the corrections/updates they can make to a sheep that has already been registered. Members can print a corrected registration after they have made any changes or can request a duplicate (printed and billed through the office).
Members can correct the following info; all other information will need to be emailed or called into the Suffolk Office.

- Addition/Correction of Scrapie Tag
- Addition/Correction of NSIP ID
- Status Updates
- Birth weight
- DNA (scrapie, spider, dwarf)

Please note that flock ID cannot be changed by a member.
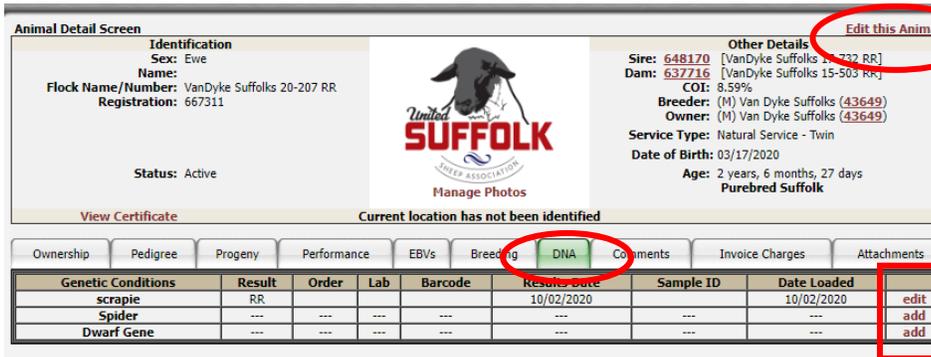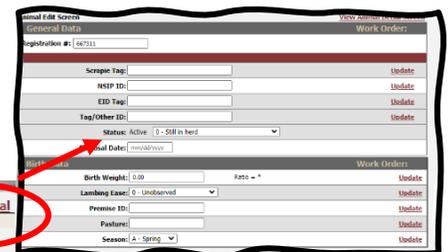
ANIMAL DETAIL SCREEN

For each animal in your inventory, you can manage/view several things. Any text in DigitalSuffolk that is red and underlined is hyperlinked and when clicked will send you to learn more.

1) Print/view registration certificate. The registration will appear in a viewer screen and you can print the paper at home or save it as a file. Registrations are set to download with a front and back. Registrations printed by a member are deemed official, carrying a QR code that links the registration paper to the real-time information in DigitalSuffolk.
2) Photos of the animal can be added. Please note that photos must be less than 2 MB and a .jpg file.
3) Ownership history, progeny report by year, performance data (coming soon), breeding records, DNA, comments, invoice charges affiliated with the animals and the ability to upload attachments.